

CONTRACT FOR PROVISION OF INSTRUMENTAL MUSIC TUITION IN B.R.A

Pupil's Name: **Form:**.....

Instrument:

1. The cost of instrumental tuition is £15.00 per period (30 minutes).
2. Payment is made in advance directly to the tutor for each set of lessons. A bill will be sent home with the pupil at the beginning of each term and payment will be expected within a fortnight.
3. If a pupil fails to attend a lesson which has been arranged or turns up without an instrument and/or music, payment will still be expected.
4. For insurance purposes, pupils may not borrow instruments or music which belongs to another pupil.
5. If a pupil is unable to attend a lesson at the time arranged because of a class test, GCSE/AS/A Level assessment, field trip etc., it is the pupil's responsibility to consult the timetables on display in the Music Department and to arrange to exchange lesson times with another pupil. Pupils will be expected to attend punctually, i.e. no later than 10 minutes after commencement of the lesson. Lessons outside normal school hours may be facilitated if necessary.
6. **If a pupil decides to discontinue lessons, one full term's notice in writing is required.** For example, if a pupil wishes to discontinue lessons at the end of the Easter Term, he/she must notify the tutor before the end of the Christmas Term. Failure to do so will result in the Summer Terms fees being payable. All fees are non refundable.
7. Pupils who do not intend continuing lessons in September must advise the tutor at the end of the Spring Term that they intent to stop.
8. Pupils sitting GCSE/AS/A Level exams will be allowed to arrange lessons on an ad hoc basis during the Summer Term. Such will be charged at the above rate.
9. Pupils taking examinations under the auspices of the Associated Board may have extra lessons at the discretion of the tutor to be charged at the above rate.
10. When a sufficient standard of playing is attained, pupils will be expected to participate in one of the school's performing groups, such as the band or orchestra.
11. To maintain the standard of school ensembles, it is expected that all those participating in such will have a weekly instrumental lesson.
12. Pupils should be encouraged to practice regularly at home. Each pupil will be provided with a practice notebook which will be signed by the parent and tutor each week.

I agree to accept the conditions stipulated above.

SIGNED: **(PARENT/GUARDIAN)**

SIGNED: **(PUPIL)**

Date: _____

