

Positive Behaviour Action Plan

LEVEL 1 OFFENCES

Including:

- Failure to meet the school Positive Behaviour Expectations (including failure to submit absence notes)

CLASS TEACHER/CLASS TUTOR

- Positive Behaviour reminder
- Expectation discussion
- Moved to another seat/room
- Academic note issued
- Personal detention

LEVEL 2 OFFENCES

Including:

Recurrent failure to meet the school positive behaviour expectations by:

- Causing significant classroom disruption
- Rudeness to peers and staff
- Disobedience/Lying/Insolence
- Failure to comply with safety rules

HEAD OF YEAR / SUBJECT LEADER

- Referral to HoY / Subject Leader
- Departmental Detention
- Letter of apology signed by parent/guardian
- Report Card issued
- Parent/Guardian contact
- Friday detention issued (HoY)
- Withdrawal from general circulation in school

LEVEL 3 OFFENCES

Including:

- Repeated 'Level 2 Offences'
- Smoking in school uniform
- Bullying/cyberbullying
- Vandalism/graffiti
- Stealing
- Unacceptable behaviour in public
- Unauthorised absence from class and/or school

KEY STAGE LEADER

- Report book issues
- Parent/guardian contacted
- Saturday Detention

SENIOR TEACHER

- Parent/guardian interview
- Withdrawal from general circulation in school

LEVEL 4 OFFENCES

Including:

- Repeated 'Level 3 Offences'
- Use of dangerous implements on other pupils
- Fighting/violent behaviour
- Use of/bringing/buying any unauthorised substance in school
- Serious misuse of electronic media

VICE PRINCIPAL

- Vice Principal Detention
- Parent/guardian interview
- Suspension (1 day)

LEVEL 5 AND LEVEL 6 OFFENCES

- Repeated 'Level 4 Offences'

PRINCIPAL

- Parent/guardian interview
- Consultation with Board of Governors
- Suspension (which may be longer than 1 day)

BOARD OF GOVERNORS

- Exclusion from school

This document is for guidance purposes only. Each incident should be viewed individually, taking into account the specific circumstances of the incident and pupil. This includes any SEN issues.

There may also be incidents which involve a range of outside agencies such as Educational Welfare, Social Services and the Police.

IN ADDITION, A BREACH OF EXAMINATION REGULATIONS MAY RESULT IN THE LOSS OF ALL EXAMINATION MARKS.